



International Organization for Migration (IOM)  
Medzinárodná organizácia pre migráciu (IOM)

## **Expert's assignment for the elaboration of the European Migration Network study on "Policies, practices and data on unaccompanied minors in 2014 - contribution of the Slovak Republic"**

IOM International Organization for Migration in the Slovak Republic as a coordinator of the European Migration Network National Contact Point is seeking a short term expert (or experts working in a team) **for the purpose of elaboration of the European Migration Network Focussed study: "Policies, practices and data on unaccompanied minors in 2014 - contribution of the Slovak Republic"** (For more information about European Migration Network visit the website [www.emn.europa.eu](http://www.emn.europa.eu) or [www.emn.sk](http://www.emn.sk)).

Interested applicants are invited to send their curriculum vitae composed of specific experience relevant for the assignment based on the Terms of Reference bellow and list of relevant publications by e-mail to [ncpslovakia@iom.int](mailto:ncpslovakia@iom.int) till **31 July 2014**.

### **SPECIFIC TERMS OF REFERENCE**

#### **1. BACKGROUND**

The objective of the EMN is to meet the information needs of Community institutions and Member States authorities and institutions on migration and asylum by providing up-to-date, objective, reliable, comparable information on migration and asylum with a view of supporting policy-making in the EU in these areas via among others preparation of studies and researches.

In this context, each European Migration Network National Contact Point (established in each EU member state + Norway) is required to prepare a national study on a specific topic based on the common specification prepared by the European Commission in cooperation with EU Member States. The topic of the focussed study "**Policies, practices and data on unaccompanied minors in 2014**" has been selected for the EMN work programme 2014.

#### **2. DESCRIPTION OF THE ASSIGNMENT**

##### **Objective**

Based on the specifications provided, to elaborate the national focussed study on the topic – "Policies, practices and data on unaccompanied minors in 2014 - contribution of the Slovak Republic". More specifically the study will focus on following issues:

- motivations and circumstances of UAMs for entering the country
- entry and assessment procedures including border controls for asylum-seeking and non-asylum seeking UAMs
- reception arrangements, including integration measures for UAMs
- UAMs that go missing / abscond from reception / care facilities
- arrangements for UAMs when turning 18 years of age
- return practices, including reintegration of UAMs
- relevant available statistics

## Requested services, including suggested methodology

The study should be elaborated and some parts updated<sup>1</sup> according to the set specifications, based on recent and current information available and should present the main findings following a desk analysis of current publications and statistics, as well as the internet, press and other media documents. The assignment may require establishing contacts and requesting information, conducting interviews and meetings with the concerned services of the state administration as well as if applicable with relevant international organisations, NGOs and civil society organisations.

### ➤ Required outputs

National study based on the set specifications, provided in Slovak language. The work will also include incorporation of comments from respective ministries during the commenting procedure and provision of comments into the synthesis report elaborated by the European Commission.

## 3. EXPERTS

The assignment will be carried out by one (or several experts working in a team). In case of a team of experts a team leader to communicate primarily with the IOM and responsible for the submission of the final study will be appointed while the division of the tasks among those experts can be agreed by themselves.

### Profile of the expert(s)

- preferably university education in the field of law and/or political science
- at least 4 years of professional experience in the field of migration and/or asylum
- excellent knowledge of the international, EU and Slovak migration and asylum legislation and policy framework as well as laws related to unaccompanied minors in the Slovak Republic
- excellent knowledge and experience in work with the Slovak state administration (specifically Migration Office, Ministry of Labour, Social Affairs and Family, etc.)
- relevant publishing activities
- excellent command of Slovak (mother tongue) and English

### Working language

The working language of the assignment will be Slovak. However number of background documents are available only in English.

## 4. DURATION

The tentative date for the start of the assignment is **the beginning of August 2014**. The duration of the assignment is planned till the **end of November 2014**. The location of assignment will be Slovakia.

## 5. TIMETABLE

The most intensive period of the work will be in August 2014. The draft of the study should be submitted to the IOM **by 5 September 2014** the latest, further ad hoc work will be required in October and November 2014 respectively.

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<sup>1</sup> In 2008-2009, the EMN undertook the comparative study “Policies on reception, return and integration arrangements for, and numbers of, unaccompanied minors”. This study provided, for the first time, policymakers and practitioners, as well as the general public, with a comprehensive overview of policies and practices relating to different elements of the migration process affecting unaccompanied minors, such as entry procedures, the asylum process, reception and integration arrangements as well as return. The SK national study is available at: <http://www.emn.sk/sk/studie-emn/item/129-maloleti-bez-sprievodu-politiky-riadiace-ich-prijem-navraty-a-integracne-opatrenia.html>

## 6. SELECTION

The expert(s) will be selected based on the information provided in his/her/their CV(s) assessing his/her/their professional experiences as specified in these ToRs and relevant publishing activities. If considered so, the expert(s) might be invited for an interview.

## 7. ADMINISTRATIVE INFORMATION

Costs for the preparation of the study will be determined upon agreement between IOM and the expert(s).

**The project is co-funded by the European Union and Ministry of Interior of the Slovak Republic.**